



AGENDA

September 19, 2022 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the August 15, 2022 Regular Board Meeting, the August 22, 2022 Special Board meeting and the September 12, 2022 Work Session.

II. School Reports – [Student Council](#)

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
 - 1. [Zac Shumac](#)
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. [Superintendent’s Report](#) – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - [General Fund](#): \$6,496,075.39
 - YTD Budget to Actual Report: [6-30-2022](#) [8-31-2022](#)
 - [Capital Projects](#): \$670,884.32
 - [Cafeteria](#): \$577,873.30
 - Cafeteria Profit/Loss: [June](#) – \$(22,379.67) [July](#) - \$(8,854.53) [August](#) - \$(15,144.77)
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$241,773.92
 - [Exhibit A2](#) Checks Already Written: \$11,545.30
 - [Exhibit A3](#) General Fund Bills: \$299,089.42
 - [Exhibit B2](#) Cafeteria Checks Already Written: \$35.34
 - [Exhibit B3](#) Cafeteria Bills: \$14,829.35
 - [Exhibit C3](#) Capital Project Fund Bills: \$252,572.64
 - [Exhibit D](#) SHS Activity Fund Report: \$73,504.28

- **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

LA – 1 (A) State Police/WASD Memorandum of Understanding

- **Motion:** To approve the Memorandum of Understanding between the Pennsylvania State Police and WASD as outlined in [Exhibit E](#).

LA – 2 (A) ARP ESSER Health and Safety Plan

- **Motion:** To approve the revised District ARP ESSER Health and Safety Plan as outlined in [Exhibit F](#).

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - To transfer \$28,000 to the committed fund balance from unassigned fund balance for the installation of heat, insulation, and electrical work in the stadium concession stand and the installation of ventilation for the new Laser Engraving machine in the Seneca CAD lab.

F – 2 (A) Sponsor to Sponsor Agreement

- **Motion:** To approve the Sponsor-to-Sponsor Agreement with the YMCA Erie as outlined in [Exhibit G](#).

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) Insulation of Stadium Concession Stand Roof

- **Motion:** To approve the approve insulation of the stadium concession roof and attic by Advanced Insulation Solution, Inc. at a cost of \$9,870 funded from the committed fund balance.

B – 2 (A) Installation of Heat and A/C Units in Stadium Concession Stand

- **Motion:** To approve installation of two Breeze 33 Hyper Heat Mini Split Heat and A/C Units in the stadium concession stand by Szweczyk Plumbing & Heating Inc. including materials for electrical work at a cost not to exceed \$12,000 funded from the committed fund balance.

B – 3 (A) Installation of Ventilation System

- **Motion:** Installation of ventilation system for the new Laser Engraving Machine in the Seneca CAD Lab by McCreary Roofing Company, Inc. at a cost not to exceed \$6,000 funded from the committed fund balance.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion** To approve Phillip Alberstadt, Amanda Flood, Brian Kuzman, and Jennifer Morris as additions to the ESS Substitute List

P – 2 (A) Service Personnel Substitute List

- **Motion** To approve Susan Oleski and Darcia Snyder as an addition to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (A) Resignations

- **Motion** To accept the following resignations:
 - Trina Zielinski, high school secretary for the purpose of retirement effective October 18, 2022.
 - Brittany Giannelli, custodian effective August 25, 2022.
 - Kristin Ray, cook/baker effective August 24, 2022.

P – 4 (A) Appointments

- **Motion** To approve the following appointments:
 - Veronica Lipinski, as long-term substitute teacher Health and PE at the high school anticipated September 2 through November 2, 2022 at Bachelors, step 1.¹
 - Valerie Dolph as cook/baker, Class B, 6.50 hours/day, 180 days/year effective October 3, 2022.
 - Jaime Trayer as cook/baker, Class B, 6.50 hours/day, 180 days/year effective September 8, 2022.
 - Danielle Aldrich as custodian, Class B, 7 hours/day, 210 days/year effective September 2, 2022.¹
 - Adam Linger as custodian, Class B, 7 hours/day, 210 days/year effective September 7, 2022.¹
 - Sean Sundry as long-term district substitute anticipated September 20, 2022 through June 12, 2023 at Bachelors, step 2.¹
 - Laura Pushchak as long-term guidance counselor anticipated October 3, 2022 through January 18, 2023 and a floating substitute January 19 through June 12, 2023 at Masters +15, step 1.¹

¹ - Pro-rated for the 2022-2023 school year

P – 5 (A) Tuition Reimbursement

- **Motion** To approve the tuition reimbursements as outlined in [Exhibit H](#).

P – 6 (A) Conference Requests

- **Motion** To approve/ratify the following Conference Requests:
 - Tim Malinowski to attend PHEAA Workshop on September 27, 2022 in Erie, PA at no cost to the district.
 - Jessica Mathis, Amanda Stalford, and Krista Wehan to attend Sapphire Training on Zoom on September 28, 2022 at an estimated cost of \$150. Funds from Non-Instructional, Non-Certificated Staff Development.
 - Chris Paris, Matthew Calabrese, Dan Sokolowski, Robert Englert and Ken Berlin to attend the 2022 Pennsylvania School Safety Conference in Pittsburg, PA on September 15, 2022 at an estimated cost of \$100.
 - Elizabeth Smith to attend 2022 Professional Immunization Seminar in Erie, PA or virtually on Friday, October 21, 2022 at an estimated cost of \$40.00. Funds from Non-Instructional Certificated Staff Development.

P – 7 (A) Renewal of District Superintendent Contract

- **Motion** To approve the renewal of Dr. Kenneth Berlin as Superintendent of the Wattsburg Area School District for a five (5) year term commencing on July 1, 2023 and ending on June 30, 2028 in accordance with the Superintendent's Contract.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) First Reading Policies

[Executive Summary](#)

- **Motion** To approve the first reading of the following policies:
 - Policy 236.1 – Threat Assessment – [Exhibit I](#)
 - Policy 805 – Emergency Preparedness and Response – [Exhibit J](#)
 - Policy 805.2 – School Security Personnel – [Exhibit K](#)
 - Policy 808 – Food Service – [Exhibit L](#)
 - Policy 823 Naloxone – [Exhibit M](#)

XI. **Curriculum – Dr. Andy Pushchak**

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion** To approve the transportation requests and ratification of field trips since last meeting as outlined [Exhibit N](#).

T – 2 (A) Durham Bus Drivers

- **Motion** To approve the additions of Kenneth Woodfield and William Young as Durham Bus Drivers for WASD for the 2022-2023 school year.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Peter Barnes, Christopher Brazil, Charity Cage, Jessica Miller, Kala Rohler, and Stefanie Siford as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Appointment

- **Motion** To approve Michael Grove as Girls' Golf Coach, Step1 for the 2022-2023 school year.

AE – 3 (A) Extra-Curricular Appointment

- **Motion** To approve the following extra-curricular appointments for the 2022-2023 school year.
 - Elizabeth Garcia to the Curriculum Resource Committee.
 - Gretchen Ruprecht as WAMS Detention Monitor.

AE – 4 (A) Game Help List

- **Motion** To approve the addition of Vicki Bendig to the Game Help List for 2022-2023.

XV. **Miscellaneous**

M – 1 (A) Items as Surplus

- **Motion** To declare items as surplus

<u>Title of Work</u>	<u>Author</u>	<u>ISBN</u>	<u>Quantity</u>
<i>To Kill a Mockingbird</i>	Harper Lee	0-446-31078-6	33
<i>Animal Farm</i>	George Orwell	0-451-52634-1	26
<i>Grapes of Wrath</i>	John Steinbeck	0-14-303943-1	6

<i>Concise Oxford American Dictionary</i>	Oxford University Press	978-0-19-530484-8	6
<i>Webster's College Dictionary</i>	Random House	0-02-635934-0	6

M – 2 (A) Behavioral Specialist Consultant Services

- **Motion** To approve the Behavioral Specialist Consultant Services of Sarah Reed Services for the 2022-2023 and the 2023-2024 school years funded by the PCCD grant as outlined in [Exhibit O](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

EC – 1 (A) Resolution for Sale of Property

- **Motion** To approve the resolution for the sale of ninety acres on the Erie County Technical School Campus as outlined in [Exhibit P](#).

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**